

All Payments to be made to: Federation of Chamber of Commerce and Industry Sri Lanka
Account No; 1480025064
Bank Name: Commercial Bank-Union Place Branch
SWIFT Code: CCEYLK LX

Disclaimer: Deadline line for Stall Registration – 7th August 2017.

All Exhibitors must be registered prior to this date. A return e-mail will be sent to confirm your stall registration.

Cancellation Policy: Cancellation of stall should be informed 1 month prior to the event (7th August 2017). Stall Registration fee will not be refunded in cancellation.

I hereby undertake to submit copies of Business Registration and relevant Passport copies of Participants at the time of Registration OR before 7th August 2017.

All information as supplied is correct as on date and I acknowledge that my application will be reviewed by the Organizing Committee and their decision for accepting my application will be final.

Signature

Name

For further information please contact:
Mr. Tharindu Abeyrathne
"Federation House", No.696/3/4, Havelock Road,
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Hotline:+94 777428814/ 0112366996 Ext:131
E-mail:Colombo.office@saarcchamber.org
Website: www.fccisl.lk



1. DEFINITIONS

"Exhibitor" shall include all employees, servants, agents and invitees of any company firm or individual to whom stall or space has been allocated to under this agreement "Organizers" shall mean Federation Chamber of Commerce Sri Lanka & MP Events Lanka. "Contract" shall mean that this agreement entered into between the organizers and the exhibitor for the use of stall or space, which shall not include other fees payable to the organizers for the provision of other services or facilities. "Information and other manual" shall mean the exhibitor manual incorporating details of the exhibition, which shall be distributed to the exhibitor.

2. OFFER OF PARTICIPATION IN EXHIBITION

An offer to participate in the exhibition shall be made in the prescribed booking form overleaf which is to be submitted to the organizers with the required deposits and shall constitute an irrevocable offer for a period of 14 days from the date of actual receipt by organizers which may be accepted by the organizers at their sole discretion. At the expiry of the aforesaid 14 days the offer by the exhibitor remains valid unless expressly withdrawn by the exhibitor. In the event that the exhibitor submits the offer document without or with insufficient deposit, the organizers may still accept the offer and demand the exhibitor to pay the shortfall in deposit within such period as the organizers deem fit.

3. ALLOCATION OF STALL

Stalls at the exhibition shall be allocated by organizers on a first come first serve basis although they reserve the right to relocate any exhibitor at any time prior to the commencement of the build up of the exhibition without being in any way liable to any claim for loss or damage suffered by the exhibitor. The area that the organizers agree to hire to the exhibitor under this agreement is only accurate to within 95% of the stated area. In the event that the space allocated to the exhibition has to be reduced under the directions of the fire prevention authority, the organizers shall not be liable for any claim by or any refund to the exhibitor.

4. CHANGE OF VENUE

The organizers shall be entitled to change the venue, date and or duration of the exhibition by giving the exhibitor a notice in writing at least one (1) month before the present proposed date of the exhibition without being liable for any loss or damages suffered by the exhibitor or for the return of the deposit or any part thereof.

5. USE OF THE STALL

- ▶ Exhibitors shall only exhibit products specified in their booking form and ensure that the stall will be opened and has sufficient personnel throughout the opening hours of the exhibition to man the stand. All products, banners, signs brought by the exhibitor and all demonstrations conducted by the exhibitor shall be displayed or conducted within the area allocated by the organizers.
- ▶ Exhibitors shall not assign, sublet or permit the stall or any part thereof to be used by any other party/parties without the written consent of the organizers.
- ▶ Exhibitors shall not exhibit or permit the exhibition of any goods which he does not have full legal power to sell or exhibit and shall indemnify the organizers against all claims arising from any alleged breach of the above.
- ▶ Exhibitors shall be liable for all damages caused to the exhibition hall by their usage or for the purpose of the exhibition and in particular shall not paint or affix to the panels, wall, pillars, ceiling and floor of the exhibition hall.

6. CONSTRUCTION & DECORATION OF STALL

Exhibitors shall construct and decorate their stalls in accordance with the schedule in the information and order manual and shall be liable for all damage caused by their servant, agents or contractors. Exhibitors undertake that the said construction and decoration shall be completed at the date specified in the information and order manual.

7. LIGHTING AND POWER SUPPLY

Exhibitors shall be provided with stand service as per schedule in the information and Order Manual. Exhibitors have to order extra electrical fittings, in particular all lighting apparatus, only from the organizers in accordance with charges as set out in the information and order manual. Furthermore, the organizers or the contractor appointed by the organizers shall not be liable for the failure or insufficiency of power supply to stall that are not completed within the stipulated time limit.

8. MOVEMENT OF THE EXHIBITS

- ▶ Exhibitors shall bear the risk and the cost and make their own arrangement for transport of their exhibits to the venue of the exhibition and stall.
- ▶ Exhibitors shall submit to the organizers a complete list of their exhibits at least ten (10) days before the exhibition.
- ▶ Exhibitors shall, within the time period stipulated in information and order manual at the close of the exhibition, remove all exhibits and other materials brought by them into the exhibit hall or be liable to indemnify the organizers against all costs and expenses incurred in the removal of the exhibits, provided that the organizers shall not be responsible for any loss or damage to said exhibits and shall be entitled to sell the said exhibits in any manner they think fit and pass good title to any buyer, in order to reimburse themselves for all monies due from the exhibitor.

9. SECURITY

The organizers shall not be liable for all loss, damage or injury to goods or persons suffered by/claimed against the exhibitors before, during or after the exhibition. Exhibitors shall take security/safety procedure and/or insurance policies necessary to ensure the safety of their goods and to indemnify against possible legal liabilities.

10. FIRE REGULATION

All materials used in the construction of the stall and ancillary apparatus shall be approved by the relevant fire service authorities. Fire marshals on duty at the exhibition shall be empowered to restrict or forbid any demonstration, which in their opinion may constitute a fire hazard without incurring any liability to the exhibitors.

11. LAW AND REGULATIONS

Exhibitors are required to strictly comply with and observe all Laws and Government or Statutory Rules and Regulations in Sri Lanka. In the event that the Organizers are penalized in any manner due to the failure of the Exhibitors to observe any of the aforesaid, the Exhibitors shall indemnify the Organizers against loss incurred.

12. CANCELLATION OR REDUCTION OF EXHIBITION

The Organizers shall not be required to refund the consideration paid for taking part in the Exhibition or any part thereof to the Exhibitors or be liable for any loss or damage suffered by the Exhibitors in the event that the Exhibition is cancelled or suspended or the duration of the Exhibition is reduced due to circumstances beyond the Organizers control which include, but is not limited to.

- A. Outbreak of war or civil unrest
- B. Orders of governmental or statutory authorities
- C. Fire, flood and other acts of God
- D. Stickers or lockouts by workmen

The Organizers reserve the right to cancel the exhibition or reduce the space area accordingly and will not in any way be liable to any claim for loss or damages suffered by the exhibitor.

13. SUPPLEMENTARY RULES

To ensure the success and the smooth operation of the Exhibition, the Organizers shall be entitled to make supplementary rules which shall be binding on the Exhibitors.

14. EXCLUSION OF WARRANTIES

It is hereby declared and agreed that apart from the terms and conditions appearing herein, all conditions, warranties and representations, whether expressed or implied or in oral or written statements made try or on behalf of any person as agent or representative of the Organizers are hereby excluded.